

**THE  
CONSTITUTION AND BYLAWS  
OF THE  
COBB COUNTY GEM & MINERAL SOCIETY**



Passed at the General Meeting held on October 8, 2024.

This document supersedes all others prior to October 8, 2024.

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# COBB COUNTY GEM & MINERAL SOCIETY CONSTITUTION

## ARTICLE 1 (CONSTITUTION) NAME

**Section 1** – The organization shall be known as THE COBB COUNTY GEM AND MINERAL SOCIETY, INC.

**Section 2** – The Cobb County Gem & Mineral Society is a sovereign organization and may join or withdraw from any federation, organization, or congress at the discretion of its Executive Board subject to the approval of the membership.

**Section 3** – The Cobb County Gem & Mineral Society is organized not for profit. No part of the net earnings of the society will be for the personal gain or profit of private individuals except when the club has need of services that no member is capable of or is willing to do on a volunteer basis. These would be confined to skills or expertise outside of the normal activities of the club. Only in these cases, the club may negotiate with a member, outside person, or entity to compensate them for performing these services. Any agreement negotiated will be subject to approval by the membership prior to finalization.

## ARTICLE 2 (CONSTITUTION) PURPOSE AND OBJECTIVE

### Section 1 – Non-Profit Organization 501(c)(3) Alignment

- (1) The purposes and objectives for which the Cobb County Gem & Mineral Society is organized are exclusively religious, charitable, scientific, literary, and/or educational within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provisions of any future United States Internal Revenue Law.
- (2) Notwithstanding any other provisions of these articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provisions of any future United States Internal Revenue Law.

**Section 2 – Purpose** – The purpose of the Cobb County Gem & Mineral Society shall be to promote interest and education in the various earth sciences and, in particular, the subjects of geology, mineralogy, paleontology, ecology, lapidary and other related subjects; also, to promote good fellowship, proper ethics and conduct, and association with members of the other earth science societies in pursuit of these hobbies.

**Section 3 – Objectives** – The Cobb County Gem & Mineral Society will align with federal non-profit 501(c)(3) status and meet our purpose in accordance with the following objectives:

- (1) We will endeavor to educate the general public and our membership in all aspects of the society by sharing with each other.

- (2) Society members will visit schools, churches, or any organization that requests their presence to share their knowledge of our society and their hobby at their expense.
- (3) The society will support the Mayo Educational Foundation with yearly contributions to help worthy students further their education in one of the Earth Science fields.
- (4) The society will give aid, support, and financial assistance to the Tellus Science Museum. We will donate our time and knowledge to help in any need that may arise at our expense. We will obtain specimens for the museum and encourage non-members to visit and participate in the programs the museum has to offer.
- (5) We will encourage both members and non-members, especially the youth of the area, to attend all society meetings.
- (6) We will promote fellowship through the many activities of the society for all people that are interested.

### **ARTICLE 3 (CONSTITUTION) MEMBERSHIP**

The Bylaws of the Cobb County Gem & Mineral Society will provide several classifications of members consistent with the society's purpose. Any person of good moral character may become a member as provided in the Bylaws. Members in good standing are eligible to hold office.

### **ARTICLE 4 (CONSTITUTION) OFFICERS**

The officers of the Cobb County Gem & Mineral Society shall be a President, one Vice President, a Recording Secretary, a Correspondence Secretary, and a Treasurer. Offices may not be held by two members of the same family **under one roof** unless they co-chair one office. **Family members under different roofs can serve on the Executive Board at the same time in different positions.** All officers shall be elected as provided for in the Bylaws and shall be known as the Executive Board. **[Revised October 8, 2024.]**

### **ARTICLE 5 (CONSTITUTION) DISSOLUTION**

In the event of dissolution of the Cobb County Gem & Mineral Society, it's residual assets shall be turned over to the Mayo Educational Foundation or other non-profit organizations related to Earth Science fields, which themselves are exempt as organizations described in Sections 501(c)(3) and 170(c)(3) of the Internal Revenue Code of 1986 or corresponding sections of any prior of future Internal Revenue code, or to the federal, state or local government for exclusive public purpose.

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**ARTICLE 6 (CONSTITUTION)**  
**AMENDMENTS**

The Constitution and Bylaws of the Cobb County Gem & Mineral Society may be altered or amended at any meeting by the vote and consent of two-thirds of the members present and in good standing. Alterations and amendments shall be proposed in writing to the membership at least five days prior to such meeting. In lieu of written notice, the alterations and amendment proposal will be posted for thirty days prior to such meeting on the main page or via a link entitled "Members Notice: Proposed Bylaw Changes" on the main page of the official Cobb County Gem & Mineral Society website. The proposals should contain the date posted and the thirty-day expiration date of the notice. Approved changes become effective immediately upon the announcement of the voting results.

# COBB COUNTY GEM & MINERAL SOCIETY BYLAWS

## ARTICLE 7 (BYLAWS) NAME & PURPOSE OF ORGANIZATION

**Section 1** – The organization shall be known as the COBB COUNTY GEM AND MINERAL SOCIETY, INC.

**Section 2 – Sovereignty** – The Cobb County Gem & Mineral Society is a sovereign organization and may join or withdraw from any federation, organization, or congress at the discretion of the Executive Board, subject to the approval of the membership.

**Section 3 – Non-Profit Status** – The Cobb County Gem & Mineral Society shall be a non-profit organization and shall pay no salaries or remuneration to any officer or member of the society except when the club has need of services that no member is capable of or is willing to do on a volunteer basis. These would be confined to skills or expertise outside of the normal activities of the club. Only in these cases, the club may negotiate with a member, outside person, or entity to compensate them for performing these services. Any agreement negotiated will be subject to approval by the membership prior to finalization.

**Section 4 – Purpose** – The purpose of the society shall be to promote interest and education in the various earth sciences, and in particular the subjects of geology, mineralogy, paleontology, ecology, lapidary and other related subjects. It is also to promote good fellowship, proper ethics and conduct, and association with members of other earth science societies.

## ARTICLE 8 (BYLAWS) CLASSES OF MEMBER AND DUES

**Section 1** – The general membership shall be unlimited. Any member listed as a charter member when the society was organized shall be known as a charter member if they are active and will be eligible for any consideration that may arise in the future. An original member who, through no fault of their own, must take a leave of absence from the society will continue to be known as a Charter Member upon reinstatement as an active member.

**Section 2** – Honorary society membership may be conferred upon any person by a two-thirds vote of the total active membership present and shall be considered a Life Member and exempt from all dues.

### **Section 3 – Dues**

- (1) Dues of the Cobb County Gem & Mineral Society shall be established from time to time by the Executive Board at the discretion and needs of the society. Dues are due with new membership application and shall be renewed annually on October 1<sup>st</sup> with a grace period lasting until November 30<sup>th</sup>.
- (2) Non-renewed memberships will be placed on inactive status on December 1st. MailChimp will be updated to reflect the inactive status.

- (3) Only one family membership fee is paid annually which entitles the entire family to membership privileges. A family membership household is defined as the primary member, their spouse or significant other, and their legal dependents.

## **ARTICLE 9 (BYLAWS)**

### **EXECUTIVE BOARD, OFFICERS, AND BOARD OF TRUSTEES**

**Section 1 – Elected Officers** – The officers of the Cobb County Gem & Mineral Society shall be those designated in Article IV of the Constitution.

**Section 2 – Elections** – Nominations for society officers shall be made by a Nominating Committee, appointed by the President at the regular September meeting. The Nominating Committee shall consist of five active members who shall present only the names of active and qualified members who consented to serve if elected. The slate of proposed officers will be published in the November newsletter. In lieu of publication, the slate of officers will be posted for thirty days on the main page or via a link entitled “Members Notice: Proposed Slate of Officers” on the main page of the official Cobb County Gem & Mineral Society website. The notice should contain the date posted and the thirty-day expiration date of the notice. Further nominations may be made from the floor by any active member at the November meeting. All contested elections shall be by secret ballot, with a majority of all members present and voting.

**Section 3 – Term of Office** – New officers for the ensuing year shall be voted upon at the regular November meeting, installed at the December meeting, and shall assume office on January 1<sup>st</sup> of each year.

- (1) The term of office for the President shall be for a term of one calendar year, and they may be elected to succeed themselves each year for two years, but in no case will they serve more than three consecutive terms.
- (2) Vice President, Treasurer, Recording Secretary, and Correspondence Secretary terms of office shall be for one calendar year, and they may be elected to succeed themselves any number of terms.

#### **Section 4 – Vacancies**

- (1) Any vacancy in office, except President, shall be filled by a special election held at the regular meeting following announcement of the vacancy. The candidate shall be selected by the Executive Board.
- (2) Any elected officer unable or unwilling to attend meetings should resign their office. If they miss three consecutive meetings without good reason, their office shall be declared vacant, and a replacement shall be elected to fill the unexpired term.

#### **Section 5 – Duties of Officers**

- (1) The **President** shall preside at all regular meetings of the society and the Executive Board. They shall be an ex-officio member of all committees of the society, except the Nominating Committee. They can authorize an unexpected expenditure (outside of the approved budget) up to \$100 for purpose of maintaining the normal operation of the Society; when such expenditure is transacted, the President shall make a report of the expenditure at the next scheduled Executive Board Meeting.

- (2) The **Vice President** shall assist the President and shall preside at meetings in the absence of the President. In case the office of President shall become vacant, the Vice President will assume the office of President and fill the unexpired term. If this is not possible, a special election will be held as described in Section 4.1. The Vice President decides general and specific programs of the society and shall prepare special events for each monthly program of the society and shall determine, if possible, assignment at least thirty days in advance and notify the Editor. The Vice President shall keep a chronological record of the guest speakers of all past and planned programs to be passed on to the next Vice President.
- (3) The **Recording Secretary** shall have custody of the society's Constitution and Bylaws, the Society Seal and other records and documents of the Society. They shall also keep minutes of the regular society meetings, the Executive Board, and the Board of Trustees meetings. A copy of the Recording Secretary's minutes of the previous meeting shall be furnished to the President prior to the next regular meeting.
- (4) The **Correspondence Secretary** shall be responsible for all correspondence, other than what is covered in other sections of the Bylaws, for the society and shall send letters of appreciation to speakers who have appeared on the society's programs; send out notices of special meetings and other invitations and announcements of the society business. The Correspondence Secretary is requested to send letters of condolence, and cards to members who are ill or hospitalized. Also, the Correspondence Secretary will oversee and keep a current digital and hard copy (on a solid-state external drive) of the club's postcard and email mailing list, as well as our membership list, on behalf of the Executive Board.
- (5) The **Treasurer** (and Assistant Treasurer) shall receive and disburse all society funds, shall secure check books with the society name, "The Cobb County Gem and Mineral Society, Inc." thereon; and make deposits of any monies received for the society as soon as possible after receiving the money. They shall maintain accounting and up-to-date records according to good accounting practices and shall make or cause to be made a report of all receipts and disbursements to the society at the regular monthly meetings. A copy of the monthly report shall be given to the President and to the Recording Secretary. The books of the Treasurer shall be available for audit at any time and upon request of the Executive Board and shall be audited not less than once a year. A year-end audit shall be given to the outgoing and the incoming President and to the Recording Secretary as soon as possible upon receipt of final statements for preceding year. The Treasurer shall retain all bills and receipts and their disposition shall be plainly marked thereon by the Treasurer. Disbursements can be made by the Treasurer or Assistant Treasurer using on-line bill pay or by check co-signed by the President or Vice President.

**Section 6 – Duties of the Executive Board** – The Executive Board shall transact the business of the society and will meet upon the call of the President. Reports of such meetings shall be read before the membership at the next regular meeting of the society and then published in the newsletter. Any action of the Executive Board must be approved by the membership present at the next regular meeting. In case a non-budgeted item over \$100 needs approval by the general membership between meetings, an email explaining the situation will be sent to each adult member with directions of reading more on our website, being able to join in on a forum, and being given an opportunity to vote electronically.

**Section 7 – Board of Trustees** – Members to complete the Board of Trustees shall be elected, as needed, by a majority vote of the Executive Board at the first meeting of the calendar year after the new President takes office. There shall be a board of five Trustees. Trustees shall serve for five years except the trustees now in office shall hold office as follows: The newly elected Trustee shall serve for five years. Of the four remaining, one will serve a four-year term, one will serve a three-year term, one will serve a two-year term, and one will serve a



one-year term. Each year a new trustee shall be elected to serve for a term of five years to fill the office of the retiring Trustee.

**Section 8 – Duties of the Board of Trustees** – The Board of Trustees shall have custody of all special funds and properties derived from gifts, bequests, and other devices, including purchased collections. After hearing of a collection, a board member will promptly notify the Trustees, with all participants understanding that time is of the essence. When necessary, Trustees will enlist the aid of other members with expertise on the value of materials and consult those who have bought other collections about what is a fair price. After seeing the collection, hearing the asking price, and taking pictures for those who could not attend, the Trustees will meet to determine if there is room to house that collection and if the asking price is fair. Once they vote, they need to present their recommendation to the Executive Board. If the board votes for the expenditure, and it is passed by the general membership, the collection may be purchased. The Trustees may enlist the help of other members with expertise in these areas to help them determine how all the materials should be used whether for clubhouse display cabinets, auction, silent auction, door prizes, grab bags, cabbing room, Junior Rockhound program, or rock pile. It will be the responsibility of the trustees to keep the rocks and minerals in the sheds labeled as to how they should be used. In the event any funds come into the hands of the Trustees, impressed with no particular trust, these funds shall be turned over to the society Treasurer. In the event funds come into the hands of the Trustees which is impossible to execute, said funds shall be transferred to a trust fund which shall be used for the society at the discretion of the Trustees. It shall be the responsibility of the Board of Trustees to see that each separate donation or bequest, be used for the purpose for which it was bequeathed or donated. No funds shall be transferred without the approval of the Trustees. A regular report shall be made at the next regular meeting of the society.

## ARTICLE 10 (BYLAWS) MEETINGS

### Section 1 – Frequency

- (1) Regular meetings (a.k.a. General Meetings) of the Cobb County Gem & Mineral Society shall be held at least once a month throughout the calendar year at such time and place as the society shall designate.
- (2) Special meetings may be called at any time, for any valid purpose, by the President or the Chair of the Board of Trustees.
- (3) The Executive Board and the Board of Trustees of the Cobb County Gem & Mineral Society shall meet at least three times a year.
- (4) Committee meetings shall be held at such time and place as designated by the Chair of the committee.

### Section 2 – Quorum

- (1) A quorum for any general meeting shall consist of at least one elected officer and ten active members in good standing.
- (2) A quorum for a meeting of the Executive Board shall be at least one-half, plus one of the members of the Executive Board. **At the discretion of the President, a poll by email/electronic communication of all**

members of the Executive Board may be held in lieu of a meeting to act upon matters considered by the President to be urgent; however, all such 'electronic' decisions and actions taken are to be properly recorded as 'e-decisions' and shared at the next board meeting or member meeting. The same method is used for the Board of Trustees. [Revised October 8, 2024.]

**Section 3 – Order for General Meetings** – The suggested order for regular meetings are as follows:

- (1) Call to Order
- (2) Greetings
- (3) Visitors and New Members
- (4) Birthdays and Anniversaries
- (5) Announcements
- (6) Program / Guest Speaker
- (7) Break & Mini-Auction (or Door Prizes)
- (8) Minutes of the Previous Meeting(s)
- (9) Treasurer's Report
- (10) Committee / Chair Reports
- (11) Old Business
- (12) New Business
- (13) Door Prizes (or mini-Auction)
- (14) Adjournment

**Section 5 – Parliamentary Procedure** – The final authority as to parliamentary procedure shall be Robert's Rules of Order, revised insofar as they do not conflict with any provision of the Constitution and Bylaws of the Cobb County Gem & Mineral Society.

**Section 6 – Audio Recordings of Board Meetings** – The Recording Secretary who submits the written minutes to the president for approval may make an audio recording of a board meeting for the sole purpose of accuracy in the written minutes if approved by all present. The Recording Secretary must announce at the beginning of the meeting that it is being recorded and will permanently delete that recording one week after being published in our newsletter. Any other members who wish to record a board meeting must get the permission of everyone present before their recordings can proceed.

## **ARTICLE 11 (BYLAWS) COMMITTEES**

### **Section 1 – Powers and Duties**

- (1) The Chair of all Standing Committees and Special Committees are appointed by the President. The President may appoint a sufficient number of regular members to act with the Chair or may direct the Chair to select the members to serve with them. The Chair shall select the meeting place of their respective committee and make a report at the next regular meeting.
- (2) The Chair of each committee shall be responsible to the President and shall furnish reports as requested by the President.
- (3) The President is an ex-officio member of all committees of the society, except the Nominating Committee.

- (4) Committees shall operate by guidelines set up by the Executive Board and voted by the membership.

**Section 2 – Standing Committees** shall include but not be limited to the following:

- (1) **AUCTION** – This committee is headed by the Auction Chair and is responsible for the organization of all auctions and should coordinate with the Board of Trustees, the Treasurer, an auctioneer, a record keeper, and the Editor.
- (2) **AUDIT** – This committee is headed by the Auditor and is responsible for auditing all financial books and assets of the society at least once a year and/or upon request of the Executive Board. The Auditor shall furnish a detailed report of all audit findings to the Executive Board. The Audit Committee shall have a minimum of three qualified members with related experience.
- (3) **CABBING** – This committee is headed by the Lead Cabbng Instructor and is responsible for creating curriculum, obtaining course materials, tracking student enrollment, and cabbng certification. The members of this committee also report to the Workshop Chair.
- (4) **DEALER** – This committee is headed by the Dealer Chair and is responsible for managing dealers, contracts, and payments from our show dealers. The members of this committee also report to the Show Chair.
- (5) **DEMONSTRATIONS** – This committee is headed by the Demonstrations Chair and shall organize lapidary demonstrations by club members at club events, primarily at the show. They will sign up the volunteers and schedule their demo times. The members of this committee also report to the Show Chair.
- (6) **DOOR PRIZES** – This committee is headed by the Door Prize Chair and is responsible for gathering door prize specimens, passing out tickets at the regular monthly meetings, and at the appropriate time, call the ticket numbers.
- (7) **EXHIBITS** – This committee is headed by the Exhibit Chair and is responsible for transporting, setting up, and enlisting volunteers to fill exhibit (display) show cases. The members of this committee also report to the Show Chair.
- (8) **FACEBOOK** – This committee is headed by the Facebook Chair; it will consist of editors and two admins on our club Facebook site; one of the admins will be the Facebook Chair, and the other will be the Publicity Chair. The committee is responsible for creating club-related content and making regular posts. The members of this committee also report to the Publicity Chair.
- (9) **FACETING** – This committee is headed by the Lead Faceting Instructor and is responsible for creating curriculum, obtaining course materials, tracking student enrollment, and faceting certification. The members of this committee also report to the Workshop Chair.
- (10) **FACILITIES** – This committee is headed by the Facilities Chair and shall oversee the general maintenance and up-keep of the clubhouse and the grounds and oversee overall security of the property.
- (11) **FIELD TRIPS** – This committee shall be headed by the Field Trip Chair and is responsible for arranging and conducting all field trips abiding by the code of conduct for the society.

- (12) **FIRST TUESDAY'S CLASSES** – This committee is headed by the First Tuesday's Chair and shall be responsible for securing instructors that teach members jewelry-making and other rock-related educational activities. These classes are held on the First Tuesday of each month.
- (13) **GEODES** – This committee shall be headed by the Geodes Chair and is responsible for obtaining geodes. They also staff the geode room at the annual show. The members of this committee also report to the Show Chair.
- (14) **GRAB BAGS** – This committee shall be headed by the Grab Bags Chair and is responsible for the making, stuffing, and selling of grab bags at the annual show or other events as requested. The members of this committee also report to the Show Chair.
- (15) **HISTORY** – This committee shall be headed by the Historian and has custody and is responsible for all past records of the society and receipts of such records from current officers. The Historian shall preserve pictures, clippings, articles, or newsletters which may have future historical interest for the society.
- (16) **HOSPITALITY** – This committee is headed by the Hospitality Chair and shall be responsible for hosting, planning, and serving refreshments at the annual show, regular meetings, and other special events.
- (17) **INSTAGRAM** – This committee is headed by the Instagram Chair and is expected to post regularly and promote our hobby. The members of this committee also report to the Publicity Chair.
- (18) **INTERNET SEARCHES** – This committee is headed by the Publicity Chair. The function of this committee is to keep the club profile updated and create profiles and event invitations for the annual show (or other special events) across different platforms. Any member can help monitor the Cobb County Gem & Mineral Society public image across different internet search engine domains by reporting concerns to the Publicity Chair.
- (19) **JUNIOR ROCKHOUNDS** – This committee is headed by the Junior Rockhounds Chair and is responsible for hosting programs that introduce school-aged children to the many facets of earth science and the lapidary (jewelry-making) arts with fun, hands-on activities, or kid-friendly field trips.
- (20) **MAILING LIST** – This committee is headed by the Mailing List Chair and shall help maintain the club's postcard mailing and email address database (for the purposes of show and club event promotions). The members of this committee report to the Publicity Chair.
- (21) **MEDIA** – This committee is headed by the Publicity Chair, and anyone can take pictures and videos (with permission of those being photographed and/or recorded) at different functions to add interest to our website, social media platforms, and newsletter as needed. Please share with the Webmaster, Editor, Publicity Chair, Correspondence Secretary, and other event chairs as necessary (First Tuesday's Class, Junior Rockhounds, Picnic, Rock Swap, Show, Holiday Banquet, Auctions, etc.).
- (22) **MEMBERSHIP** – This committee is headed by the Membership Chair and shall keep up-to-date records of members and dues paid. All funds received by this committee shall be turned over to the society Treasurer. The chair shall prepare and send monthly and annual reports to designees.

- (23) **NEWSLETTER** – This committee is headed by the Editor and shall prepare, edit, and publish the society newsletter, Cobb-L-Stones, for delivery to the members of the society. The Editor cannot publish political, religious, or detrimental information that would reflect the sentiment of the membership.
- (24) **NOMINATING** – This committee is headed by the Nominating Chair and shall follow the guidelines as described in Article 9.2 and Article 9.5.1 within these Bylaws. This is the one committee of which the President cannot be an ex-officio member.
- (25) **PARLIAMENTARY** – This committee is headed by the Parliamentarian and shall keep the Constitution and Bylaws revisions as the membership voting decrees. The Parliamentarian also has the duty to oversee elections and to swear in elected executive officers. See Article 10 of the Bylaws for additional duties during meetings.
- (26) **PRINTING** – This committee is headed by the Print Chair and shall collaborate with officers and chairs to print the Annual Show Post Cards, the ‘Welcome Kit’ items (rack cards, Event Calendar, Leadership List, Cobb-L-Shop flyer, Membership Application, etc.), and clubhouse signs. Chairs wanting assistance should make requests at least four weeks before individual print items are needed, but at least six weeks before bulk print items (20+ copies).
- (27) **PUBLICITY** – This committee shall be headed by the Publicity Chair and is responsible for securing effective promotion for public club events, shows, and other functions as necessary.
- (28) **ROCKFEST** – This committee is headed by the RockFest Chair and shall have the following duties: secure our presence with Tellus; see to it that the booth is ready; enlist some volunteers to staff the booth and tell the visitors about the club; and have visitors fill out entry forms.
- (29) **ROCK SWAP** – This committee is headed by the Rock Swap Chair and is responsible for coordinating the annual Rock Swap event. The committee will coordinate efforts with the Publicity, Hospitality, and Facility Chairs and enlist other club volunteers to help make the event a success.
- (30) **SHOW** – This committee is headed by the Show Chair and shall oversee the annual show. They shall plan the time and place for this event well in advance of the specific scheduled date.
- (31) **SHOW PRIZES** – This committee is headed by the Master of Ceremonies (a.k.a. an “MC”) and is responsible for gathering hourly door prize specimens for the show, garnering interest at the ‘door prize entries’ table, calling out winning entries, and coordinating the drawing and delivery of the Junior Grand Prize. The members of this committee also report to the Show Chair.
- (32) **WEBPAGE** – This committee is headed by the Webmaster and shall secure and maintain the society’s website, making changes as requested or needed.
- (33) **WELCOME** – This committee is headed by the Welcome Chair and offers a ‘welcome kit’ to first time visitors and newly joined members at every regular meeting. The committee is also tasked with providing a mini-clubhouse tour for newcomers and answering questions about the society.
- (34) **WORKSHOP** – This committee is headed by the Workshop Chair and shall be responsible for overseeing the workshop schedule of foremen for Open Workshop hours, training, workshop classes & instructors (Introduction to Cabbing, Advanced Cabbing, and Faceting, for example), and workshop maintenance

needs. See Article 12 for additional information. The members of this committee also report to the Facility Chair.

## **ARTICLE 12 (BYLAWS) WORKSHOP AND CLASSES**

### **Section 1 – Workshop and Workshop Classes**

- (1) The Workshop Chair, Cobb-L-Shop Foremen, and the Executive Board shall set schedules for classes and machinery use to be voted upon by membership.
- (2) In the event of the workshop dissolution, the Executive Board and Board of Trustees shall determine the disposition of said assets.

**Section 2 – First Tuesday’s Classes** – The first Tuesday of each month, apart from holidays, shall always remain the free class night. The students can furnish their own materials and tools. Kits may be available for a fee.

## **ARTICLE 13 (BYLAWS) GENERALITIES**

**Section 1 – Clubhouse Address** – The present address of the Cobb County Gem & Mineral Society is:

The Cobb County Gem & Mineral Society, Inc.  
516 West Atlanta Street SE  
Marietta, GA 30060

**Section 2 – Mail** – It shall be the responsibility of a member, designated by the President, to pick up all mail from the Post Office Box which is changed from time to time so is not listed here and to open all mail addressed to the society and to distribute or forward all mail addressed to the society, and to distribute or forward all mail addressed to the individuals.

## **ARTICLE 14 (BYLAWS) ABOUT AMENDMENTS**

**Section 1 – Alterations** – The Constitution and Bylaws of the Cobb County Gem & Mineral Society may be altered or amended as provided under Article VI of the Constitution.

**Section 2 – Available Copy** – A revised copy of the Constitution and Bylaws shall be furnished to any member upon request.

**Section 3 – Dated** – Each page of the Constitution and Bylaws as amended shall be dated on each page in a conspicuous place.

**CONSTITUTION AND BYLAWS OF THE  
COBB COUNTY GEM & MINERAL SOCIETY**

**SIGNATURE PAGE**

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Lynn Avery, President

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Date

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Christen Knickerbocker, Vice President

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Date

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Dennis Worthington, Treasurer

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Date

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Bart Hammond, Correspondence Secretary

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Date

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Boyd Ashworth, Recording Secretary

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Date